



Open Position Posting

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Organization Description:

Founded in 1988 by Paul Newman, The Hole in the Wall Gang Camp provides “a different kind of healing” to more than 20,000 seriously ill children and family members annually - all completely free of charge. For many of these children and families, Hole in the Wall provides multiple Camp experiences throughout the year at the facility in Ashford, Conn., in more than 40 hospitals and clinics, directly in camper homes and communities, and through other outreach activities across the Northeast and mid-Atlantic.

Position Title:

CampOut Regional Manager

Work Schedule:

Full-time

Location:

Ashford, CT – Onsite w/some remote time possible

Position Description:

Collaborates with CampOut Specialists to offer supportive and uplifting programs for children and families affected by childhood illness, bringing the spirit of Hole In The Wall (Safety, Respect and Love) to all activities and interactions.

Our CampOut Regional Manager can expect to...

- In conjunction with the Director of Family Outreach, recruit, hire, train, supervise, and mentor CampOut Specialists.
- Coordinate development and delivery of CampOut programs and activities throughout the region, encouraging idea sharing and ensuring consistent representation of Camp philosophy.
- Plan and implement orientation for all new CampOut Specialists, including review of CampOut trainings, shadowing, introductions and tours of assigned offices, and other training as needed.
- Meet and communicate regularly with Family Outreach Director, collaborating in the development, implementation, and tracking of programs to support the mission.
- Serve as a liaison with assigned Corporate partners for CampOut events, responsible for corporate volunteer training in assigned region.
- Engage CampOut team in management of administrative functions including, but not limited to: scheduling, paperwork coordination, department credit cards, storage, event preparation and facilitation, etc.
- In conjunction with the Family Outreach Director, develop and manage the program budget.

- Engage in public relations and outreach to communities in region, providing information about Outreach services and developing relationships and opportunities to expand the understanding of the program.
- Manage communication to CampOut volunteers. This includes, appropriately timed reminders and thank you emails.
- Drive CampOut vehicle to designated locations, such as community centers, homes, parks, donated corporate space, public venues, or other sites, throughout the Northeast and Mid-Atlantic.
- Adhere to all Camp and program site mandated policies, procedures and trainings regarding access, HIPAA, health and safety, etc.
- Maintain inventory of supplies and materials for use in programming, including serving as the primary liaison for donor wish lists.
- Continually evaluate and assess the effectiveness of activities and events and make changes for continuous improvement of program, including review and updating policies.
- Manage CampOut attendance, events, reports and relevant notes in Salesforce.
- Maintain specific records on the evolution of program activities and their effectiveness.
- Collaborate with other Camp staff, including Hospital Outreach, Parent Programs, and volunteers, in research and development toward the enhancement of program offerings.
- Attend and contribute to Camp meetings as scheduled.
- Represent the Camp as assigned at fundraising or other public events.
- Assist with special projects and perform additional duties as assigned.
- Supervise CampOut Specialists

Our CampOut Regional Manager should have...

- Experience with or an understanding of considerations that surround working with children dealing with chronic or life-threatening illness.
- Strong preference for previous professional experience within the SeriousFun Network Camps.
- Teaching and/or event planning experience is desirable, but not required.
- A degree and/or coursework in education, psychology, social work, or other related field is also desirable, but there is no minimum education requirement.
- The ability to establish positive relationships with a variety of people in multicultural environments.
- Well-developed communication skills, both written and oral. Bilingual/Spanish language skills desired.
- A familiarity with key software and database resources (e.g. Microsoft Office 365 Suite, Teams, Salesforce, FormAssembly, etc.) and adaptable digital skills.
- A willingness and ability to deliver programming in indoor or outdoor public locations, such as museums, parks, community centers and attractions.
- Ability to transport approximately 40 pounds of supplies to service delivery sites, using cart or other means.
- Valid Driver's license and driving record which meets HITWG insurance carrier requirements.
- Ability and flexibility to work extended hours, including evenings, weekends, and occasional overnight travel.
- Full vaccination against COVID-19, plus booster that meets current medical requirements.

The Hole in the Wall Gang Camp provides a very competitive salary, a generous benefits package, and growth opportunities for high contributors. To apply, please use the provided link. Due to the volume of resumes received, you will be contacted only if there is interest in pursuing your application. No phone calls please.

[Click Here to Apply](#)

The Hole in the Wall Gang Camp is an Equal Opportunity Employer, does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sexual orientation, gender identity or expression, disability, nationality or sex, and is committed to a diverse workforce.