



## Open Position Posting

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### **Organization Description:**

The Hole in the Wall Gang Camp, founded by Paul Newman, is a nonprofit, year-round center serving more than 25,000 children and families coping with chronic and life threatening illnesses, all completely free of charge. Camp's goal is to ensure that every child with a serious medical condition has the chance to experience the world of possibilities that Camp has to offer. It's a community that celebrates the fun, friendship and spirit of childhood where, according to Mr. Newman, every kid can "raise a little hell".

### **Position Title:**

Hospital Outreach Specialist

### **Work Schedule:**

Full-time

### **Location:**

306 W. 38<sup>th</sup>, 2<sup>nd</sup> Floor, New York, NY 10018 (office)  
& In-hospital

### **Position Description:**

Develop and deliver Hole in the Wall Gang Camp style activities and interactions to young people (toddler through young adult), in hospital and clinic settings including individual, group, and event style programming. Collaborate with on-site professionals to offer supportive and uplifting programs for children and families affected by childhood illness. Bring the Core Values of The Hole in The Wall Gang Camp (Safety, Camaraderie, Possibility, and Appreciation) to all activities and interactions.

### **Our Hospital Outreach Specialist can expect to...**

- Engage pediatric hospital and clinic patients in one-on-one games, arts and crafts, computer/multimedia projects, and other activities, in the patient's hospital room, the clinic waiting room, or other appropriate space.
- Plan and lead activity groups for pediatric patients and their siblings, alone or in collaboration with another Hospital Outreach Specialist.
- Involve patients' siblings, parents, and other family members in individual or group activities, as appropriate and desired by the patient and family.
- Manage daily and weekly schedule of hospital and clinic visits, incorporating input from hospital staff (Child Life, Art Program, Volunteer Services) in developing daily assignments and work flow.

- Adhere to all Camp and hospital mandated policies, procedures and trainings regarding credentialing, HIPAA, health and safety, etc.
- Maintain high professional standards as a representative of Camp with all stakeholders and external partners including in the hospital, and with children and families.
- Maintain inventory of supplies and materials for use in programming.
- Create, develop, and maintain an inventory of activities and offerings, and select activities for each individual or group interaction.
- Continually evaluate and assesses the effectiveness of activities presented and make necessary changes, additions or deletions.
- Maintain specific records on the evolution of program activities and their effectiveness.
- Cultivate relationships in and out of the Camp community that will provide new program ideas and opportunities.
- Collaborate with fellow HOP Specialists in research and development toward the enhancement of program offerings and other departments as needed.
- Represent the Camp as assigned at fundraising or other public events.
- Assist in the planning, preparation, and implementation of event-style programming to hospital partners/stakeholders in collaboration with colleagues.

### **Our Hospital Outreach Specialist should have...**

- Previous experience working with children dealing with chronic or life-threatening illness.
- Experience with and/or affinity for creative arts/teaching.
- The ability to establish positive relationships with a variety of people in multicultural environments.
- A familiarity with key software and database resources (e.g. Microsoft Office, Salesforce, FormAssembly, etc.) and adaptable digital skills.
- Strong written and verbal communication skills. Bilingual/Spanish language skills desired.
- Ability to transport approximately 40 pounds of supplies to service delivery sites, using cart or other means.
- Willingness to complete pre-employment medical requirements of assigned hospitals, which may include physical exam and immunizations.
- Willingness to work scheduled weekday evenings and occasional weekend events
- Valid driver's license and driving record which meets HITWG insurance carrier requirements.
- Willingness and ability to travel to assigned worksites.
- Fully vaccinated against COVID-19

The Hole in the Wall Gang Camp provides a very competitive salary, a generous benefits package, and growth opportunities for high contributors. To apply, please use the link below. Due to the volume of resumes received, you will be contacted only if there is interest in pursuing your application. No phone calls please.

**[Click Here to Apply](#)**

The Hole in the Wall Gang Camp is an Equal Opportunity Employer, does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sexual orientation, gender identity or expression, disability, nationality or sex, and is committed to a diverse workforce.