



Open Position Posting

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Organization Description:

The Hole in the Wall Gang Camp, founded by Paul Newman, is a nonprofit, year-round center serving more than 25,000 children and families coping with chronic and life threatening illnesses, all completely free of charge. Camp's goal is to ensure that every child with a serious medical condition has the chance to experience the world of possibilities that Camp has to offer. It's a community that celebrates the fun, friendship and spirit of childhood where, according to Mr. Newman, every kid can "raise a little hell".

Position Title:

Residential Life Coordinator

Work Schedule:

Full-time

Location:

Ashford, CT w/remote time

Position Description:

The Residential Life Coordinator (RLC) is responsible for oversight of all Residential Life staff during summer, weekend programs and all special events hosted by Camp. The Residential Life Coordinator acts as supervisor to the cabin staff, first line of behavioral support for campers and as a member of the leadership team for all on-camp programming. In fulfilling these responsibilities, the Residential Life Coordinator will at all times model and transmit the Camp culture of Safety, Respect, and Love.

Our Residential Life Coordinator can expect to...

- Ensure that cabins are prepped for summer and weekend programs (clean, organized, and move-in ready).
- Maintain Therapeutic Crisis Intervention (TCI) certification (at the "Trainer" level) and provide TCI or other behavioral intervention training to pertinent staff
- Participate in creating, teaching and monitoring all safety procedures concerning campers and staff to ensure compliance with mandates from State of CT, ACA, SFCN, etc. (including fire drills, lost camper drill, and general emergency procedures)
- Oversee and manage the completion of and follow up on camper behavioral reports
- Play integral role in planning, coordination, and facilitation of weekend programs and events such as the Holiday Party, including content, activities, and staffing
- Take the lead on reviewing incoming camper applications for psych/social approval

- Communicate with camper families and their social workers regarding the campers and their behavioral plans, including calls to social worker and families regarding behavior issues that arose during camp session or weekend
- Work with team in determining which campers need a behavioral contract or IBMP's (Individualized Behavior Management Plans) or other such plan in order to return to Camp in the future and communicate these decisions to families
- Prepare behavior notes as needed on campers for camp staff to review for each summer session and weekend program
- Interview all applicants for residential life positions
- Assist in planning and facilitating staff orientation and pre-Camp certification trainings
- Supervise up to 35 cabin staff,, including training, coaching, feedback, and performance evaluation and management
- Attend American Camp Association and Serious Fun Children's Network conferences when asked

Our Residential Life Coordinator should have...

- Willingness and ability to lead, train, develop, and supervise all Unit Leaders, Lead Counselors, Cabin Counselors and Behavior Support, during the summer program
- Coursework in education, psychology, social work, or other related field is preferred but not required
- Familiarity with considerations surrounding residential care of children and adolescents
- The ability to establish positive relationships with a variety of people in multicultural environments
- Excellent interpersonal communication skills; written and verbal communications skills to diverse internal/external stakeholders, including reports, written communications, and presentations to key audiences
- Organizational and time management skills
- An ability to multi-task and prioritize work day/projects independently
- A familiarity with key software and database resources (e.g. Microsoft Office, Salesforce, FormAssembly, etc.) and adaptable digital skills
- Willingness and ability to stay onsite from May 1 through September 1 and on all assigned weekends.
- Willingness and ability to work a flexible schedule as needed.
- Willingness and ability to work outdoors in hot and cold weather conditions
- Valid Driver's license and driving record which meets our insurance carrier requirements
- Full vaccination against COVID-19

The Hole in the Wall Gang Camp provides a very competitive salary, a generous benefits package, and growth opportunities for high contributors. To apply, please use the link below. Due to the volume of resumes received, you will be contacted only if there is interest in pursuing your application. No phone calls please.

[Click Here to Apply](#)

The Hole in the Wall Gang Camp is an Equal Opportunity Employer, does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, sexual orientation, gender identity or expression, disability, nationality or sex, and is committed to a diverse workforce.